

GSE Mechanic

Reports to: Maintenance Supervisor Department: Ground Service Equipment Maintenance
Division: Everts Air Cargo Station: ANC

Job Summary:

Perform maintenance on company vehicles including automobiles, trucks, buses, and other vehicles.

Essential Functions:

1. Install and repairs accessories, such as radios, heaters, mirrors, and windshield wipers.
2. Overhaul or replaces carburetors, blowers, generators, distributors, starts, and pumps.
3. Rebuild parts such as crankshafts and cylinder blocks.
4. Repair defective automotive units, such as engines, transmission or differentials.
5. Repair manual and automatic transmissions.
6. Repair or replaces parts, such as pistons, rods, gears, valves, and bearings.
7. Repair or replaces shock absorbers.
8. Repair radiator leaks.
9. Repair, re-aligns, replaces, and adjusts brakes.
10. Replace and adjusts headlights.
11. Rewire ignition system, lights, and instrument panel.

Additional Responsibilities:

Authority and Responsibility

1. Supervise and direct mechanic helpers.

Safety

1. Comply with all safety aspects of your position.
2. Be familiar with the Company's Safety Management System (SMS) and Occupational Safety Manual (OSM).
3. Follow all Company practices and procedures.
4. Contribute to the Safety Culture of the Company.
5. Keep your work areas clean and free of hazards; correct unsafe conditions when encountered and report those that you can't personally correct to a supervisor.

Security

1. Maintains employee vigilance and report all security concerns.

Physical Abilities:

The Physical requirements indicated below are examples of the physical aspects that this position must perform in carrying out essential job functions.

1. Sufficient physical ability, strength, mobility and stamina to lift, carry, push or pull objects which may frequently exceed 70 pounds in a series of functional tests which clearly simulates the work environment.
2. Sufficient physical ability, strength, mobility, and stamina to drive a vehicle, bend, stretch, stand, knee, walk and extend legs.
3. Ability to reach horizontally and vertically with arms. Sufficient dexterity to manipulate small objects and print or write legibly.
4. Shall perceive the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

Environmental Conditions:

1. Requires the ability to work in extreme weather conditions.

License(s):

1. Valid Driver's license

Qualifications:

1. Knowledge of machines and tools, including their designs, uses, benefits, repair, and maintenance.
2. Requires the ability to understand and retain information provided verbally and written.
3. Requires knowledge of machines and tools, including their designs, uses, benefits, repair, and maintenance.
4. Requires manual dexterity to assemble and disassemble intricate assemblies.
5. Requires standing on hard surfaces, floors, ladders, and work stands for extended periods of time.

This job description in no way states or implies that these are the only duties to be performed by this employee. He or She will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.

Employee Signature _____ Date _____

Employee Printed Name _____