# **Aircraft Mechanic Helper**

Reports to: Maintenance Supervisor Department: Maintenance

Division: Everts Air Cargo Station: ANC

#### **Job Summary:**

Assists with the maintenance on company aircraft.

#### **Essential Functions:**

- 1. Help installation, maintenance, and repair workers in maintenance, parts replacement, and repair of aircraft.
- 2. Adjust and connect or disconnects wiring, piping, tubing, and other parts, using hand tools or power tools.
- 3. Perform duties, such as furnishing tools and supplies to other workers; cleaning work area, machines, and tools; and holding materials or tools for workers.
- 4. Assemble and disassemble machinery, equipment, components, and parts.
- 5. Clean or lubricate machinery, equipment, instruments, tools, work areas, and other objects, power tools and cleaning equipment.
- 6. Help mechanics maintain and repair vehicles, industrial machinery, and electrical equipment.
- 7. Position vehicles, machinery, equipment, physical structures and other objects, for assembly or installation, hand tools, power tools, and moving equipment.
- 8. Assist with preheating, launch and recovery, servicing, fluids, snow removal, and deicing.

### Additional Responsibilities:

#### Safety

- 1. Contribute to a safe work environment by tuning in to your environment; eliminate unsafe acts not required by your job function. Use risk mitigation guidelines where risky behaviors are authorized and required.
- 2. Follow SMS work practices and procedures and adhere to policies documented in the SMS manual, including the reporting of hazards and incidents.
- 3. Wear appropriate PPE and clothing suitable for the weather conditions.
- 4. Keep work areas clean and free of hazards; correct unsafe conditions when encountered and report those that you can't personally correct to your immediate supervisor.

# **Security**

1. Maintain employee vigilance and report all security concerns.

# **Physical Abilities:**

The Physical requirements indicated below are examples of the physical aspects that this position must perform in carrying out essential job functions.

- 1. Sufficient physical ability, strength, mobility and stamina to lift, carry, push or pull objects which may frequently exceed 70 pounds in a series of functional tests which clearly simulates the work environment.
- 2. Sufficient physical ability, strength, mobility, and stamina to drive a vehicle, bend, stretch, stand, knee, walk and extend legs.
- 3. Ability to reach horizontally and vertically with arms. Sufficient dexterity to manipulate small objects and print or write legibly.
- 4. Shall perceive the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.

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Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

#### **Environmental Conditions:**

1. Requires the ability to work in extreme weather conditions.

### License(s):

1. Valid Driver's license

#### Qualifications:

- 1. Knowledge of machines and tools, including their designs, uses, benefits, repair, and maintenance.
- 2. Requires the ability to understand and retain information provided verbally and written.
- 3. Requires knowledge of machines and tools, including their designs, uses, benefits, repair, and maintenance.

This job description in no way states or implies that these are the only duties to be performed by this employee. He or She will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.

Employee Signature	Date
Employee Printed Name	