

Form HR-028 Application for Employment

Position Applied For: _____

Everts Air considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. We are an Equal Opportunity Employer.

Last Name	First Name	Middle Name	SSN# (Optional)
Address		City	State Zip Code
Telephone Number	Alternate Telephone Number		Email Address

Are you legally eligible or authorized for employment in the U.S.? Yes No (If hired, verification will be required by law)

Have you ever filed an application with us before? Yes No If yes, give date _____

Have you ever been employed with us before? Yes No If yes, give date _____

List all friends/relatives employed by Everts Air:

Name: _____	Relationship: _____
Name: _____	Relationship: _____
Name: _____	Relationship: _____

Date available for work: _____ Will you accept shifts? Yes No

Desired Salary Range: _____ Weekends? Yes No

Do you have a valid Driver's License? Yes No DL# _____ State _____

Commercial Driver's License? Yes No List Endorsements: _____

How did you hear about us? _____

Can you travel if a job requires it? Yes No

Have you been convicted of a felony within the last ten years? Yes No

(A criminal record may constitute an automatic bar to employment due to security regulations in relation to the position.)

EDUCATION

SCHOOL	NAME & ADDRESS OF SCHOOL	COURSE OF STUDY	NO. OF YEARS COMPLETED	DIPLOMA/DEGREE
High School				
Undergraduate College				
Graduate/Professional				
Other (Specify)				

LICENSES AND CERTIFICATIONS

(Pertinent to the position for which you are applying.)

Title	State of Licensing Agency	Expiration Date

EMPLOYMENT HISTORY

Employer	Dates Employed		Duties Performed:
Address	From:	To:	
Telephone Number			
Starting/Present Job Title	Hourly Rate		
Supervisor	Starting:	Final:	
Reason for Leaving	May we contact: <input type="checkbox"/> Yes <input type="checkbox"/> No		

Employer	Dates Employed		Duties Performed:
Address	From:	To:	
Telephone Number			
Starting/Present Job Title	Hourly Rate		
Supervisor	Starting:	Final:	
Reason for Leaving	May we contact: <input type="checkbox"/> Yes <input type="checkbox"/> No		

Employer	Dates Employed		Duties Performed:
Address	From:	To:	
Telephone Number			
Starting/Present Job Title	Hourly Rate		
Supervisor	Starting:	Final:	
Reason for Leaving	May we contact: <input type="checkbox"/> Yes <input type="checkbox"/> No		

ADDITIONAL INFORMATION

What are you offering Everts Air that distinguishes you from other candidates?

State your long-term goals and professional expectations:

Note to applicants: Do not answer this question unless you have been informed about the requirements of the job for which you are applying.
Are you capable of performing in a reasonable manner, with or without reasonable accommodation, the activities involved in the job or occupation for which you have applied? A review of the activities involved in such a job or occupation has been given. Yes No

I certify that all information is true and complete and that any misrepresentation or falsification shall be sufficient reason for dismissal from or refusal of employment. I hereby authorize Everts Air to investigate all statements contained in this application and to request information from my previous employers regarding my prior employment. I understand that I shall be subject to the company's policies and all applicable rules and regulations. I agree to be responsible for property entrusted to my care and to acquaint myself with company policies and abide thereby. I understand that if selected, my employment will be on an "at will" basis and my employment could be terminated by Everts Air at any time without notice and without liability.

Signature: _____ Date: _____